

**Dual Enrollment
Petition: Dual Enrollment
Request for Maximum Unit Exception**

According to Santa Barbara Community College District Board Policy and Administrative Procedure 5011, eligible Dual Enrollment students may enroll in a maximum of 11 college units in the Fall and Spring semesters to enrich their educational experience.

Dual Enrollment students demonstrating advanced scholastic standing may appeal AP 5011 which limits enrollment to a maximum of 11 semester units. The appeal, if approved, would allow a Dual Enrollment student to enroll in excess of 11 units. Students that enroll in excess of 11 units may be assessed and required to pay the per unit enrollment fee for all units enrolled.

Step 1: Complete the following student personal information.

Name _____ SBCC ID K _____
 Pipeline Email _____@pipeline.sbcc.edu Phone _____
 Term _____ Total Units _____ Courses _____

Step 2: The criteria and documentation for requesting to appeal BP 5011 are:

- Student must establish and maintain a minimum GPA of 3.0 with no grade below a “C” in an academic class (student must provide a high school transcript and a college transcript, if available).
- Student registering in over 11 units will be subject to payment of all enrollment fees in addition to mandatory fees if applicable. Attach a list of the courses and the total units in which you would like to register.
- As the student, I acknowledge that the appeal and approval process is SBCC term based and a new petition form along with documentation is required every semester.

Step 3: High School Counselor

I have met with the student and parent to review their course load and provide advice about the max unit requirement.

X _____ Student is SED Eligible _____
 Counselor Signature Date

Step 4: Student Acknowledgement

I understand that the decision to exceed the maximum number of units is based on my advanced academic abilities, and I further acknowledge that all course work is my responsibility alone. I am aware of, and will adhere to, all college regulations and registration timelines. No exceptions will be made for me as a Dual Enrollment student.

X _____ Date _____
 Student Acknowledgement / Signature

Step 5: Parent Acknowledgement

I approve my child to enroll as a full time college student (12 units or more) at SBCC. Per Ed Code (48800, 48800.5, 76001, 76002) CA Community Colleges are required to assess all enrollment fees in addition to mandatory fees to students who exceed 11.9 units. However, for the 2021-2022 school year, Santa Barbara City College in partnership with Santa Barbara Unified School District are committed to covering enrollment fees for these students.

X _____ Date _____
 Parent Acknowledgement / Signature

Step 6: Submit Petition:

Please submit the Petition and any supporting documents to dualenrollment@sbcc.edu

For Office Use Only:	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
<input type="checkbox"/> Incomplete Petition/No Action	A & R SFAREGS _____
Processed by: _____	
Comments _____	
SBCC Admissions & Records Office	Date _____
	Notified: _____
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